

HOW TO... Stop spam

Clive Webster puts an end to annoying spam with his free copy of McAfee SpamKiller

McAfee SPAMKILLER



Spam – or unwanted email – has long been a problem, and it won't disappear any time soon. In its infancy it used to be fairly unsophisticated marketing for suspect products such as body enhancements and cheap Viagra. However, techniques have matured, giving rise to 'phishing' scams, where fraudsters try to trick people into disclosing details such as credit card and bank account information. It's easy to be duped, as the thousands who have fallen for such scams have found out.

The best course of action is to block all the Viagra offers, the phishing scams, the offers of 'RedHotGirl3445 Free Live Sex Show', the bogus stocks and shares tips and so on. McAfee's SpamKiller 2006, the full version of which is

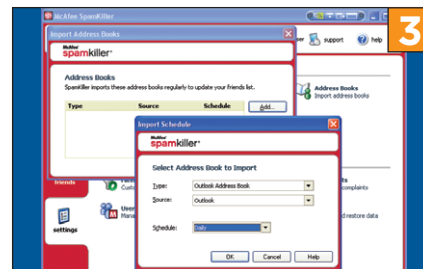
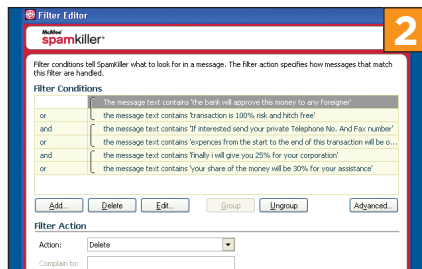
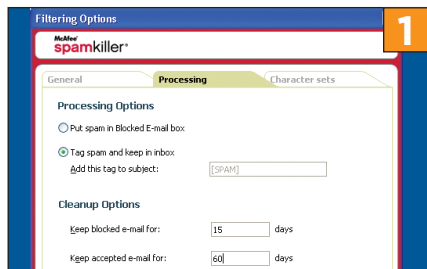
on this month's cover disc, does just that – and here we show you how to use it.

1 SpamKiller installs with pretty much all the settings you'll want, but some things need to be tweaked. Open the McAfee Security Center, click SpamKiller, then Options and then Filtering Options. It's worth keeping spam for 15 days so you can recover any email that SpamKiller incorrectly marks as spam, but we have increased the length of time that accepted emails are kept, just in case we want to go back to them later.

2 The next step is the Filter Editor, where you set rules to filter spam. The rules are

surprisingly easy to create, with simple logic phrases such as 'filter mail that contains phrase A or phrase B'. The screenshot shows an example of how powerful they can be. You need only use rules for particular annoyances ('stock option' or 'inside knowledge' to filter bogus stock tips, for example) as SpamKiller learns to recognise what spam looks like over time.

3 Finally, you'll want to mark your friends and family as trusted email addresses. This is simple: go to Import Address Book and select your Contacts folder or Address Book from whatever email or contacts application you use. SpamKiller will now allow emails sent from these addresses through.



HOW TO... Back up your data for free

Take Clive Webster's advice and back up your irreplaceable files with Office Backup

OFFICE BACKUP 2.2



PCs are intricate, complicated machines, so it's inevitable that they break down. Some malfunctions are disastrous and you'll lose data, so you need a backup routine to save your photos, documents and other valuable files from being lost forever. That's exactly what Office Backup 2.2 gives you, and the full version is included on this month's cover disc. We'll show you how to set the application up in three easy-to-follow steps.

1 When you first run Office Backup it asks you what kind of job you want to do. It is possible to synchronise data with a portable

storage device or restore a previous backup, but we want to set a backup routine, so select this option and name it something like 'Full Backup'.

The next screen lets you select which files to back up. It's a fairly painless affair if you use the Add button as you can select the My Documents folder or Desktop with a click. To back up specific files or folders, find them using the file browser (it acts a lot like the Windows file browser). For our full backup we'll ignore the filters.

2 The next step is to tell Office Backup where to save the backups. We're saving to a network-attached storage (NAS) box, but

Office Backup can save to almost any storage device, be it a second hard disk on your PC, an external hard disk or an FTP site on the internet.

3 The final stage is crucial. Right-click on the new backup job in the main screen and select Properties. Then go to the Scheduling tab to have Office Backup automatically save to the specified location at regular intervals. We've set our Full Backup to occur on the 1st and 15th of every month. Backups are automatically incremental (only new data is saved) and compressed to save disk space. Now no matter what ills befall your PC, your data is safe. ☑

